

Central Phoenix - *Financial Analyst* – up to \$70k/yr

Responsibilities

- Review monthly P&Ls vs. forecast to understand variances both at the operating company level and consolidated
- Prepare mid-quarter executive summary reports of operating company performance for the CEO and CFO, highlighting risks to the forecast and current business issues
- Assist with preparation of quarterly earnings press releases and SEC filings:
 - Analyze operating company P&Ls, identifying key trends/factors impacting results versus prior year and forecast
 - Track and monitor key performance indicators for the operating companies and Viad consolidated
 - Analyze P&L forecasts submitted by operating companies to determine reasonableness and to understand key trends/factors that are expected to cause results to vary from prior year, prior forecast and investor expectations
 - Prepare a summary of findings to be used in preparing the earnings press release comments and MD&A
- Monitor the industry and competition to collect business intelligence
 - Understand and anticipate trends/issues/opportunities in our markets
 - Benchmark the performance of Viad's operating companies
 - Coordinate business intelligence efforts with operating companies
 - Provide periodic updates to management
- Assist with preparation of quarterly reports to the Board of Directors
- Assist with preparation of investor presentations for investor/analyst meetings
- Assist with company-wide annual planning process:
 - Assist operating companies where needed to ensure that their plans are in-line with overall Viad objectives and expectations
 - Review annual plans submitted by operating companies and prepare executive summaries for the CEO and CFO
- Assist Director-Corporate Development with analysis of investment proposals submitted by operating companies and the corporate office (as requested)
- Ad-hoc analysis and special projects

Required Attributes/Capabilities

- Ability to build and analyze financial models/projections (P&L, Cash Flows, Balance Sheet)
- Strong managerial accounting skills and ability to apply them to real business issues – external (SEC) reporting experience a plus
- Strong critical thinking skills with intellectual curiosity (identify a problem, gather appropriate information, perform proper analysis and conclude on results with very little guidance; “slice & dice” raw data into meaningful information)
- Ability to clearly and concisely communicate ideas/findings both in writing and verbally
- Ability to interact with senior management with confidence and professionalism
- Ability to work effectively in an unstructured environment
- Ability to work effectively and efficiently with personnel at remote offices (some travel may be necessary)
- Team player with willingness to “roll up sleeves” & dig into the unglamorous details
- Strong customer service orientation
- Must use discretion with respect to sharing information (insider position)

For more information:

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